**TENANT APPLICATION**

Bldg. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apt#\_\_\_\_\_ Start date: \_\_\_\_\_\_ Rent: \_\_\_\_\_\_\_\_

**Please submit with processing fee designated by agent and submit: your own credit report, proof of income or W2 or pg 1 of recent tax return, Bank statement, copy of id and other documentation that proves income stability**

APPLICANTS Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Birth*\_\_\_\_\_\_\_\_\_\_* S. S. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Current Add: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reason for Leaving? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Monthly Rent: $\_\_\_\_\_\_\_\_\_\_\_\_\_ Years\_\_\_\_\_\_\_ Name(s) On Lease: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Business (or source of income): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Annual Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Source of Income: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Position Held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Length: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head (if self employed, CPA): Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank (Checking Balance):$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank (Savings Balance):$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Investment Statement Balance: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other/ 401k/Pension Fund Etc.$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever served in Military? \_\_\_\_ If Yes , at what capacity and how long?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL REFERENCE SHOULD BE LONG TIME FRIENDS, NOT BUSINESS OR FAMILY RELATED.**

**(I) Personal Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(2) Personal Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Drivers License #: State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of occupants: \_\_\_\_ Any Children? \_\_\_\_\_ Pets?: \_\_\_\_\_ Emergency Contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant fully understands the processing fee is not refundable and grants permission for Landlord /Agent to secure a credit search and to release the information above to landlord’s credit bureau. Applicant grants permission to verify all information above including but not limited to verification of applicants employment history, current and prior tenant history and personal references.

Date \_\_\_\_\_\_\_\_\_ APPLICANT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*SUBMITTED BY DOWNTOWN MGT REALTY, NY, NY 10002*

*T 212 602 1137 F 347 689 1664 email* [*ray4rentals@gmail.com*](mailto:ray4rentals@gmail.com)

**GUARANTOR APPLICATION**

Bldg. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apt#\_\_\_\_\_ Start date: \_\_\_\_\_\_ Rent: \_\_\_\_\_\_\_\_

**Please submit with processing fee designated by agent and submit: your own credit report, proof of income or W2 or pg 1 of recent tax return, Bank statement, copy of id and other documentation that proves income stability**

Guarantor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Birth*\_\_\_\_\_\_\_\_\_\_* S. S. #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Current Add: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Own Home? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Monthly Rent/ Mortgage: $\_\_\_\_\_\_\_\_\_\_\_\_\_ Years\_\_\_\_\_\_\_ Name(s) On Lease / Note: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If Leasing Landlord Tel #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Business (or source of income): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Annual Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Source of Income: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Position Held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Length: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head (if self employed, CPA): Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank (Checking Balance):$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank (Savings Balance):$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Investment Statement Balance: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other/ 401k/Pension Fund Etc.$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever served in Military? \_\_\_\_ If Yes , at what capacity and how long?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL REFERENCE SHOULD BE LONG TIME FRIENDS, NOT BUSINESS OR FAMILY RELATED.**

**(I) Personal Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(2) Personal Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Drivers License #: State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of occupants: \_\_\_\_ Any Children? \_\_\_\_\_ Pets?: \_\_\_\_\_ Emergency Contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant fully understands the processing fee is not refundable and grants permission for Landlord /Agent to secure a credit search and to release the information above to landlord’s credit bureau. Applicant grants permission to verify all information above including but not limited to verification of applicants employment history, current and prior tenant history and personal references.

Date \_\_\_\_\_\_\_\_\_ APPLICANT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*SUBMITTED BY DOWNTOWN MGT REALTY, NY, NY 10002*

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